

## **CRUCIAL CONVERSATIONS REMINDERS:**

- 1. Recognize when your conversation has become crucial.
- 2. Look for signs for silence or violence.
- 3. Watch for stories we tell in our heads.
- 4. Examine your motive.

## CRUCIAL CONVERSATIONS CHEAT SHEET

- What I don't want:
- What I do want:
- State your facts:
- State your opinions:
- Ask what's missing: Ask for their facts:
- Ask for thier opinions:

 Stay focused on the goal and avoid the urge to "win"!

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